*The following ministry evaluation form was provided to ServiceLink from
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Some questions were edited for ServiceLink’s purposes.
Feel free to adapt for your own congregation.*

**Ministry Evaluation**

You are being asked to complete this evaluation because of your leadership role in our \_\_\_\_\_\_\_\_\_\_\_\_ ministry here at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church. In completing this evaluation, we are trying to objectively assess how each ministry fits in with the broader Mission and Vision of our church and if we are doing a good job of supporting this ministry so it can successfully serve others. This is an evaluation of the *ministry*, not of *you*, although as leader of the ministry it is your insights about the ministry that will be helpful for us.

We know you already invest your time into the \_\_\_\_\_\_\_\_\_\_\_ ministry at \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church, but we will consider it an extra blessing for us if you can take some time to provide specific and honest feedback. If you don’t have an answer for every question, that’s OK; please simply respond to what you can. We also want you to know that there are no “right” or “wrong” answers. The best answers are those where you can provide objective and honest feedback to help \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church in future ministry.

If, after completing this evaluation, you have additional questions or thoughts to share, please feel free to contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or the church office.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ministry: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return this form in the enclosed envelope to the church office by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**MINISTRY PURPOSE**

1. What do you think is the primary purpose of this ministry?

*(The concept of “purpose” can be somewhat general; if an answer does not immediately come to mind, please think about the following three questions about this ministry:)*

WHO does this ministry serve?

WHAT NEED does this ministry meet?

WHY does this ministry exist?

1. Regarding the people that this ministry intends to serve, do you, as leader of the ministry, feel that they respond well to the ministry?

❑ Yes ❑ No

If “No”, why do you think this is?

1. Among those persons that this ministry is intended to serve, how would you rate the participation level? *(That is, of all people who might benefit from this ministry, how many participate?)*

❑ High participation (75% or more)

❑ Good participation (50-75%)

❑ Low participation (25-50%)

❑ Poor participation (less than 25%)

**MISSION AND VISION**

*As a church, we have adopted a Mission and Vision to guide our church. These questions are about how this ministry relates to the overall Mission and Vision of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church.*

**MISSION** (“What We Are About”)

*Enter your church’s mission statement here.*

1. Do you feel this ministry’s work is aligned with the **Mission** of \_\_\_\_\_\_\_\_\_\_\_\_\_ Church? ❑ Yes ❑ No

**VISION** (“Where We Are Going”)

*Enter your church’s vision statement here.*

1. Do you feel this ministry’s work is aligned with the **Vision** of \_\_\_\_\_\_\_\_\_\_\_\_\_ Church?

❑ Yes ❑ No

1. What part of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church’s Mission *and/or* Vision do you feel that this ministry best fulfills?
2. What part of the \_\_\_\_\_\_\_\_\_\_\_\_\_ Church’s Mission *and/or* Vision would you, personally, like to see increase in this ministry?
3. Would you characterize the current impact of this ministry as being primarily **internally focused** (serving the needs of our members and attenders) or **externally focused** (serving those outside our church)?

❑ Internal Focus ❑ External Focus

**MINISTRY SNAPSHOT**

1. What do you think are the 1 or 2 things this ministry does best? These are the things that you think are serving the church well, and should definitely be continued.
*
1. Is there anything that this ministry currently does that you feel is no longer benefitting the church and should perhaps be discontinued?
2. Do you have any concerns about the ministry? This would be things you think may be detrimental to the ministry or the church in the future if they are not changed?
3. As leader of this ministry, what ideas do you have for how this ministry could grow? *(Another way to ask this question is: Are there things that the ministry is* not *doing, that you think it* should *do.)*
4. What would the ministry, or you as its leader, need to effect growth for this ministry?

**RESOURCES**

1. Is the ministry’s annual budget adequate to meet the current operational needs of the ministry? (If you do not know the ministry’s budgeted amount, please ask \_\_\_\_\_\_\_\_\_\_.)

❑ Yes ❑ No

If “No”, what needs are not being met?

1. Does the ministry have enough volunteer support to keep things running smoothly?

❑ Yes ❑ No

If “No”, please describe the impact this has on the ministry.

1. Do you feel that \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church does a good job of appreciating the volunteers in this ministry?

❑ Yes ❑ No

If “No”, what would you suggest as ways we can better show our appreciation?

If “Yes”, what are the things that are appreciated?

1. Does the ministry receive support & encouragement:
	1. …from the Ministry Coordinator *(if applicable)*

❑ Yes ❑ No

* 1. …from other church staff (pastor, office administrator, other paid church staff)?

❑ Yes ❑ No

* 1. …from the church council?

❑ Yes ❑ No

If you answered “No” for any of these, how can \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Church staff and leaders better support and encourage this ministry and/or you as its leader? **YOUR ROLE AS LEADER**

1. Do you, as leader of this ministry, feel well-equipped to serve in your role?

❑ Yes ❑ No

If “No”, how can the church better equip you to lead and/or serve?

If “Yes”, what has been most helpful?

1. What are the two biggest challenges you face as you lead this ministry?
*
1. OTHER FEEDBACK

Is there any other feedback you would like to share about this ministry, or your experiences serving as leader of this ministry?