**East Hill Community CRC Senior Pastor Job Description**

This is a fulltime position for a senior pastor with overall responsibility for ministry of word and deed, for Vision fulfillment and for excellent administration of East Hill Community Christian Reformed Church.

Our Vision

East Hill Community Church (EHCC) wants to be a loving community of faith that seeks to live in the way of Jesus Christ. As we pursue this vision we are focused on being an **intergenerational church,** being **intentional in discipleship,** and being a **sent community.** Our lead pastor’s primary purpose in ministry will be to guide the entire church (intergenerational community) into a closer relationship with God (intentional discipleship). This in turn, will guide members into living out their profession of faith in Jesus Christ as Lord of their life and to joyful servants of the Church of Jesus Christ (being a sent community).

Qualifications:

* Gives evidence of a sincere commitment to Christ and a dedication to the advancement of the kingdom of God
* Is committed to the Reformed faith
* Spiritual gifts of leadership, teaching and discipling
* Seeks to maintain unity with the body of Christ
* An ordained minister in Christian Reformed Denomination

Core responsibilities and expectations:

Accountable to:

* Council of East Hill Community CRC through its Executive Committee

Pulpit ministry

* Lead the congregation in worship services that are Biblically based and rooted in Reformed values. The message should convict those who are searching and challenge those who are more spiritually mature.
* Be progressive in style and preach sermons that are relevant and applicable to daily life yet being conscience of all demographics
* Ensure sufficient time for sermon preparation
* Lead sacraments as required
* Fill classical appointments
* Take part in pulpit exchanges as needed
* Conduct special and seasonal services as required such as Good Friday

Professional and personal development:

* Take time each day for personal prayer and devotion
* Have or be actively acquiring skills of leadership, effective communication and organization
* Be aware of time restrictions and create healthy boundaries
* Meet with a support team at least 4 times per year or as needed

Pastoral Care

* Provide pastoral visits to shut-ins, those in hospital and others as special needs occur
* Encourage, coordinate and support intergenerational Christ centered relationships
* Conduct funerals as necessary
* Lead pre-marriage counseling sessions and officiate at weddings

Church education and training

* Initiate action and support goals outlined in our vision
* Ensure and enable appropriate training for deacons, elders and all ministry team members.
* Equip and encourage each member to be an ambassador for Christ
* Inspire and guide members to use their spiritual gifts in various church ministries and in the community
* Challenge and encourage each member to tend to the needs of the sick and needy both in the church and in the community
* Encourage, support and mentor church members in the relationships with unbelievers and in our nurturing/accountability relationships within the body.
* Lead adult discipleship classes

Community and denomination

* Be a regular part of the life and activities of the congregation
* Attend meetings of Classis and/or Synod
* Be a part of Classical and Denominational committees

Church administration

* Provide executive oversight and management of the church budget.
* Participate in elder, executive and council meetings

Guide ministry team members when theological, pastoral guidance or coaching is required.

* Provide written reports of action and goals for activities for council meetings and congregational meetings.
* Conduct weekly staff meetings

Demonstrate competence in:

* Delegation and Leadership
* Participation as a team member
* Interpersonal skills
* Public speaking
* Organizational development
* Volunteer management
* Financial management