



Cariboo Community Church

35 Oliver Street, Williams Lake, BC Canada

Phone (250)305-2785

cariboocommunitychurch@hotmail.com

Position: Full-time, office and outreach hours

Term:

Salary: To Be Discussed

Purpose of The Position

The purpose of the Equipping Children & Families Director is to equip children and families to live missionally through discipleship, community, leadership development, outreach, and worship.

General Expectations

- a. Daily live a life that reflects your commitment to Jesus Christ.
- b. Be actively involved in church.
- c. Collaborate with staff and members in a positive, unifying manner to promote the mission, vision, values and strategic priorities of the church.
- d. Pursue personal and professional development as a believer and a leader in the church.
- e. Serve Jesus and His Church by guarding the mission, purity, and unity of the church.

Responsibilities

- a. Continue to build and lead the Children and Youth Team
 - a. Lead meetings with the team.
 - b. Communicate in writing with the Council regarding general updates, decisions, recommendations, and requests. Teams/Committees are encouraged to share where they've seen God at work and request prayer, guidance, and/or approval as needed.
 - c. Equip, empower, and encourage the team to serve and lead.
 - d. Oversee all Children and Youth programs and volunteers, reviewing the effectiveness, and improving or revamping the ministry to reach clear goals. Current programs include... Kings Corner (Sunday School), Family Games Nights, Sports Days (Summer), Lunch in the Park (Summer)
 - e. Develop strategies to help children and families reach out to neighbors.
 - f. Work with area churches to increase kingdom impact and build unity.
- b. Preview and recommend all curriculum to the Kings Corner Team for
 - a. Sunday School (PreK/K, Gr1-9)
 - b. Recruit and support teachers, substitute teachers, and assistants.
 - c. Develop student leaders, seeking to invest in, mobilize and empower students to lead.
 - d. Purchase materials for these ministries.



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- e. Participate in staff meetings, team leader meetings and Personnel Team reviews.
- f. Willingness to assist in other ministry areas as needed and assigned by the Lead Pastor
- c. Facilitate outreach to families young and old within and on the fringe of the church.
 - a. Care for youth, families, and team members.
 - i. Engage students on their ground by attending sporting events and other extracurricular activities.
 - ii. Encourage and support them with periodic check-ins.
- d. Equip Youth
 - a. Engage, disciple and mentor our middle and high school students.
 - b. Outreach ministries to develop relationships with other Youth Pastors/Directors, both within the CRC and other churches, to encourage greater interaction of students.

Skills & Qualities

- a. We expect the Director to have a high level of spiritual maturity, to be growing intentionally, and to be passionate about reaching and teaching those far from God, especially families.
- b. We expect the director to be trustworthy, reliable, servant-hearted, a team player, helpful, teachable (seeking to learn and taking direction well), flexible, patient, kind, a problem-solver (taking initiative in fixing and improving things), and a delegator (equipping and empowering volunteers).
- c. Training of willing to receive training for working with children/youth with complex needs.
- d. Leadership and administrative skills.
- e. Biblically literate in a current cultural context

Accountability

The Director reports to and is accountable to the Lead Pastor in carrying out job responsibilities. Final authority rests with the Council in all matters. The Council is responsible for the salary review.