**LEAD PASTOR JOB DESCRIPTION**

**8/23/2022**

**Mission Statement:** The Gospel of Jesus Christ, so that His Name be Exalted.

* Discipling His People
* Reaching the Lost
* Sending to all Nations

Go and make disciples of all nations (Matt. 28:19) so that God will be exalted among the nations (Psalm 46:10).

**PURPOSE:** To inspire our worship of our God and Savior Jesus Christ. To disciple our members to grow in faith and serve each other and our communities. Develop, nurture and maintain a structure and environment for ministry that proclaims and practices a growing and dynamic vision of life with Jesus Christ.

**POSITION FOCUS:** The Lead Pastor shall support the Mission and Vision of Bethel Church. The Lead Pastor to provide guidance to each area of ministry. The Lead Pastor shall have the responsibilities as outlined below.

**POSITION STATUS:** Full-Time.

**SUPERVISORY RELATIONSHIP AND STAFF PARTNERSHIPS:**

Reports to: Full Council through the Administrative Council.

Partners With: The Administrative Council, Elders and Deacons to carry out the ministry of Bethel Church.

**POSITION RESPONSIBILITIES:**

Primary oversight: Worship Leadership, Preaching, Mentoring Support and Volunteer Staff, Evangelism and Missions.

1. **Worship**
   1. The Lead Pastor shall provide vision, develop and implement Bethel Church’s formal worship ministry. Bethel Church’s desire is to come together in a spirit of worship of our God and risen Savior. To give Him all the glory due Him as an act of spiritual worship.
   2. The Lead Pastor is to conduct the Worship services weekly except as approved by Admin Council for time off. Currently Bethel is calling our congregation to worship every Sunday morning, occasionally on Sunday evenings for special services. The Lead Pastor will normally lead the special services, such as Prayer Day, Ascension Day, Good Friday, Easter, Thanksgiving Day, Christmas Day, New Year’s Eve, and others that may be scheduled.
   3. Oversee the work of the worship leadership and planning support personnel. Work with the Worship Committee to plan and guide the worship services. Assist the Elders to fill and coordinate the preaching schedule of the services that the Lead Pastor will not be preaching.
2. **Discipleship** 
   1. Bethel Church’s vision is to grow our ability to disciple our own. To connect every member, and new members, into the body so that all will sense a connection to the body. To grow our faith and nurture every member to be ready to share the gospel within their lives.
   2. The Lead Pastor will have oversight and aid in the development and implementation of discipleship ministries, including but not limited to the following:
      * Children’s Ministry
      * Youth Ministry (Oasis)
      * Post high school and adult discipleship ministries
      * Men’s and Women’s ministries
      * Evangelism training
      * Development of interpersonal groups to connect the body together
3. **Evangelism and Missions**
   1. The Lead Pastor shall encourage and guide the evangelism efforts of Bethe Churchl. To challenge and promote the work of evangelism through its members.
   2. The Lead Pastor shall support and guide the worldwide mission efforts of Bethel Church. To challenge and promote the work of the Mission Committee and support through its members.
4. **Pastoral Care –** The Lead Pastor is responsible for the pastoral care of the congregation along with the elders and the deacons.
   1. Provide pastoral care to all who require it, through personal contact and the delegation of the same to responsible others (Elders, Deacons, etc.). This includes:
      * Regularly visit or call on congregational members who are hospitalized, traumatized or confined
      * Regularly provide Christian counsel to those who seek it and as need requires (and make referrals to Christian licensed therapists at the appropriate times)
   2. Officiate at funerals of the congregation as requested.
   3. Officiate at weddings of the congregation as requested.
5. **Administration** – Support the daily activities of the support staff as needed.
   1. Oversee the work of ministry staff.
   2. With the Administrative Council, engage in annual reviews of those under his supervision and, when necessary, recommend either renewal or termination of contracts.
   3. Be available on a regular basis in the building during office hours to assist the support staff as needed and to be available to the congregation as needed to accomplish his responsibilities (except for an unusual situation or emergency).
   4. Serve as the “public face” of Bethel Church, representing her in various community and denominational functions (i.e. classis).
   5. Shall accept other duties as mutually agreed upon by the Administrative Council, or as time and ministry circumstances require.
6. **Record Keeping**
   1. Keep accurate records of all activities related to the position for personal accountability.
   2. Keep records to demonstrate that Bethel Church’s vision and goals are realized and achieved.
   3. Provide a written report for the elders at their monthly meetings.

**POSITION PRESUPPOSITIONS: The Lead Pastor**

1. Fulfill his responsibilities in a manner consistent with the “Form of Subscription” of the CRCNA.
2. Assure that his ministry and the ministry under his supervision is exercised in a manner consistent with vision, goals and values of Bethel.
3. Assure that the ministry under his supervision is exercised in a manner consistent with the Word of God, the Reformed Confessions, the Book of Church Order of the CRCNA, and the policies of Bethel Church.
4. Assure that the practice of being “reformed while always reforming” leads to new avenues of ministry, each of which is led by the Holy Spirit and, therefore, consistent with God’s Word which will serve the ongoing renewal and maturing of Bethel Church’sministry.