

Introduction

Woody Nook CRC is a flourishing intergenerational congregation which seeks to continue its journey faithful to its call in service to God. Recently, the congregation and Council has reflected on its ongoing mission and produced the document, ***Rooted In Christ, Living in Grace***, which provides guidance for the congregation at the present time.

We believe strongly in team ministry among the staff, with the council, our many volunteers and the congregation. We are seeking to build a team of three ordained pastors who will work closely together to lead Woody Nook. As each person joins the Pastoral team, the work will be divided on the basis of the gifts and passions they bring to the team. The general areas of primary responsibilities are presented in the job descriptions. The expectation is that the pastoral staff will function as a team sharing loads, contributing insight, abilities and time, and forming ministry together. We believe the work of the pastoral staff includes working in unity with the members of the congregation listening to their voices, increasing their capacity and supporting their call in the circles of influence they have.

As you read through this information, we trust you will discern whether this is a community in which God is calling you to serve. As you discern your call, we are here for you to engage in conversation and prayer with you.

Position Description:

Pastor – Preaching and Worship

Woody Nook CRC values worship. “Wise is the worshipping community that “does not neglect meeting together” (Heb 10.25), but joyfully gathers in Jesus’ name, eager to proclaim the Word of God, to offer praise and prayer, and to celebrate the sacraments, each of which are actions of the whole people of God, “the royal priesthood” (1 Pet 2.9).” (Worshipping the Triune God)

All of life is worship and we desire that our worship experience brings our gratitude to God, supports life with the Lord, encourages faithfulness in all areas of life, and finds us enjoying our relationship with God.

Shared Responsibilities

All Pastors are expected to work as a team providing mutual encouragement, learning and support to each other. The expectation is that pastoral staff will meet weekly to coordinate ministry and share each other’s workloads.

All pastors will be expected to:

1. Preach and lead in worship (about 1/3),
2. Teach (CATCH, Woody Nook 101, Alpha, etc),
3. Engage in pastoral care (visit members of the congregation who are in need (physical or mental illness, mourning, loneliness), families new to the church, baptismal visits, and support groups).
4. Participate in various community development opportunities (work with ministry areas to help our members develop deeper and more meaningful relationships with each other and with the surrounding community)

Each pastor will also be expected to:

1. Be willing to work with a coach
2. Do your continued learning.
3. Be subject to regular reviews.
4. Engage in spiritual self care.
5. Engage in team development activity.

Area of Primary Responsibility

The Pastor responsible for Preaching and Worship ministries at Woody Nook will have primary responsibility for facilitating and supporting the worship practices of the church. This will include

1. Preparing the preaching schedule for the year (sermon topics, preacher, special services, visuals). This is done in coordination with other pastors and in the light of the church year.
2. Supporting the work of Worship Committee and Praise Teams
3. Schedule and plan the celebration of sacraments including the preparation of appropriate liturgies.
4. Preparing liturgies for Prayer Services and other special occasions
5. Prepare a newsletter to inform about the sermon series and guide the congregation’s response
6. Prepare materials for personal and small group conversations and reflections
7. Support the work of Projection and Sound Teams
8. Support the Sunday School Coordinators in order to engage children in Worship Practices (ie prayer, singing)

Accountability

Pastors are accountable to the other staff and the Administration Board.

Position Description

Pastor - Faith Formation

Woody Nook CRC values the personal faith formation of all members of the church. Our present faith formation activities include educational opportunities (Sunday School, CATCH (catechism), Adult Education, Woody Nook 101 (new members), Alpha), shared ministry activities (GEMS, Cadets, Youth Activities, Mission Trips) and Small Group learning.

Shared Responsibilities

All Pastors are expected to work as a team providing mutual encouragement, learning and support to each other. The expectation is that pastoral staff will meet weekly to coordinate ministry and share each other's workloads.

All pastors will be expected to:

1. To preach and lead in worship (about 1/3),
2. Teach (CATCH, Woody Nook 101, Alpha, etc),
3. Engage in pastoral care (visit members of the congregation who are in need (physical or mental illness, mourning, loneliness), families who are new to the church, baptismal visits, and support groups).
4. Participate in various community development opportunities (work with ministries that help our members develop deeper and more meaningful relationships with each other and with the surrounding community)

Each pastor will also be expected to:

1. Be willing to work with a coach
2. Do your continued learning.
3. Be subject to regular reviews.
4. Engage in spiritual self care.
5. Engage in team development activity.

Area of Primary Responsibility

The Pastor responsible for Faith Formation ministries at Woody Nook will have primary responsibility for facilitating the development and coordination of spiritual formation through education, leadership development, and the support of various church ministries of Woody Nook CRC.

1. In consultation with other pastoral staff, she/he will facilitate and oversee various Church Education Programs including CATCH (catechism), Adult Education, Woody Nook 101 (new member class), and other doctrinal teaching.
2. He/ She will prepare curriculum for CATCH and Small Groups as required.
3. He/She will work to support and integrate the various ministries of the church including Sunday School, Cadets, GEMS, Youth Ministries, Morning Break, and Alpha as needed.
4. He/ She will be the primary pastoral support for the youth ministry team.

Accountability

Pastors are accountable to other staff and the Administration Board.

Position Description:

Pastor – Community Development

Woody Nook CRC values life in community as an expression of our call to seek first the kingdom of God. We wish to be hospitable, caring and supportive in our life together and in the broader community. Besides practices of hospitality on Sunday morning, we support our community life through Stephen Ministry, Caring Touch, Volunteer Link, Canadian Food Grains, and Mission Trips. We have members involved in the work of Youth Unlimited (Lacombe), Pregnancy Care Centre, Mustard Seed, Louis Bull All Nations Church (Maskwacis) and Lacombe Ministerial.

Shared Responsibilities

All Pastors are expected to work as a team providing mutual encouragement, learning and support to each other. The expectation is that pastoral staff will meet weekly to coordinate ministry and share each other's workloads.

All pastors will be expected to:

1. Preach and lead in worship (about 1/3),
2. Teach CATCH (Catechism), Woody Nook 101, Alpha, Adult Education
3. Engage in pastoral care: visit members of the congregation who are in need (physical or mental illness, mourning, loneliness), families who are new to the church, baptismal visits, and support groups.
4. Participate in various community development opportunities (work with ministries that help our members develop deeper and more meaningful relationships with each other and with the surrounding community)

Each pastor will also be expected to:

1. Be willing to work with a coach
2. Do your continued learning.
3. Be subject to regular reviews.
4. Engage in spiritual self care.
5. Engage in team development activity.

Area of Primary Responsibility

The Pastor responsible for Community Development at Woody Nook will have primary responsibility for facilitating the development of practices of hospitality, increasing our capacity to serve our neighbours, and supporting our missional activities. This will include

1. Engagement with local organizations and communities such as Youth Unlimited, Louis Bull All Nations Church, Volunteer Link, Lacombe FCSS (Family and Community Support Services)
2. Support for mission trips such as, but not limited to: Camp Homewood (Quadra Island), Nicaragua, Mexico
3. Development of learning opportunities that will assist members to increase their capacity to share the good news, be good neighbours and reflect the gospel in their engagements in their workplace.
4. Be lead pastor with Deacons, Church Life Committee, Stephen Ministry, Caring Touch, Hospitality Committee

Accountability

Pastors are accountable to the other staff and the Administration Board.

Qualifications

Here is what we are listening for and hoping for:

1. A person who can reflect theologically on ministry and life, with sensitivity to our cultural dynamics. Therefore, we expect the person to have an MDiv degree and a desire to continually grow in his/her capacities through learning, mentorship, and staff engagement.
2. The ability to articulate a vision for the life of the church community as it participates in the Kingdom of God.
3. A licensure to preach in the Christian Reformed church and a desire to be ordained as a Minister of the Word.
4. The capacity to work as part of a team including:
 - a. The ability to listen well.
 - b. Have an empathic heart.
 - c. A willingness to let go of power and empower other staff and congregational members.
 - d. A self-awareness of their personal style, personal abilities and limitations, personal conflict styles, and personal anxieties.
 - e. A flexibility to adjust to changing circumstances, needs and responsibilities in the team.
 - f. A desire to make decisions as a team
5. Demonstrated and growing skills in key ministry areas:
 - a. Preaching
 - b. Teaching
 - c. Organizational support in various ministry areas.
 - d. Skills in coaching volunteers
 - e. Willingness to engage in intergenerational ministry
6. Particular interests and skills that will complement the pastoral team (outdoor leadership, music, IT, etc)