

Moline Christian Reformed Church

Seeking Christian Reformed Senior Pastor for medium sized congregation in a rural setting.

The senior pastor provides spiritual oversight and leadership direction to church council and the congregation. He is to preach the Word, catechize the youth, train member for Christian service, disciple, lead in the sacraments, and counsel those in need.

The minister, with other office bearers, shall supervise the congregation and fellow office bearers, exercise admonition and discipline, see to it that everything is done decently and in order, exercise pastoral care over the congregation, and engage in and promote the work of evangelism and diaconal outreach

PASTOR'S GENERAL RESPONSIBILITIES

The Pastor is to serve God and the church by:

1. Providing biblical, spiritual, pastoral and visionary leadership within the framework of the church's overall vision, mission and purpose.
2. Promoting the spiritual health, growth and well-being of the congregation through preaching, teaching, prayer and administration of the sacraments.

PERSONAL QUALIFICATIONS:

1. Be a committed Christian, speaking freely about a personal relationship with the Lord.
2. Be a person of prayer, a student of the Bible, and be committed to personal spiritual growth and is convinced of the doctrines of the Reformed faith.
3. Exhibit the qualifications of elder as stated in 1Timothy 3, Titus 1 and the Form for the Ordination of Ministers. (pg. 995 CRC Hymnal)
4. Be gifted in building relationships and fostering the building of relationships among others.
5. Demonstrate a personal lifestyle which serves as a model for the congregation, balancing commitments to church, self and family, has a sense of humor.
6. Have a love for the Christian Reformed Church, submitting to accountability, acknowledging the authority of the Body of Christ

PROFESSIONAL QUALIFICATIONS:

1. Possess excellent communications skills with a love for communicating God's Word through preaching and teaching.
2. Have a strong conviction, combined with training, to help the church reach the lost for Christ.
3. Possess strong pastoral care skills, trained in the art of listening and spiritual counsel.
4. Possess management skills in cooperative leadership, combined with an ability to multi-task.
5. Possess the education and academic training required of Christian Reformed ministers in order to serve in the denomination – engaging in on-going professional education.

SPECIFIC RESPONSIBILITIES:

WORSHIP:

1. Plan and lead worship services in conjunction with the worship committee and Worship Coordinator. These services should be well-prepared, honoring to the Lord, and in a form that is most suitable for our congregation.
2. Administer the sacraments.
3. Lead 14 worship services bi-monthly with 2 services off during that period (only one morning service), plus special services such as Christmas, Good Friday, Ascension Day, Thanksgiving, New Year's Eve.
4. Assess his workload and arrange pulpit supply with Worship & Music Coordinator, with the approval of the Council Admin.
5. Attend worship committee meetings.

OUTREACH:

1. Support and encourage church members to join and support local and distant mission trips and projects.
2. Encourage all members to make guests and strangers feel welcomed in worship and ministry programs.
3. Stimulate the development of materials and resources to be distributed to newcomers.

WELCOMING AND ENFOLDING OF NEW MEMBERS AND ADHERENTS:

1. Visit, or arrange for a visit, to new families or individuals who have been attending regularly a few times. Provide a church brochure and other pertinent materials.
2. Develop any plans and events to encourage the reception of newcomers.

LEADERSHIP:

The pastor provides leadership in the church's ministry by:

1. Overseeing the administration of the church office, and working in partnership with council in overseeing the work of various committees and staff.
2. Supporting and assisting the Worship Coordinator and pastoral care teams in their responsibilities.
3. Supporting and encouraging all ministry committees.
Shall attend at least 1 meeting of each committee annually.
4. Providing, or arranging for leadership development and training for church officers and staff.
5. Encouraging members with leadership potential to use their gifts in church ministry.
6. Engaging in visioning: Providing direction and new ideas for all church ministries, encourage new outreach ministries, promote faithful stewardship and financial giving, and participate in council retreats.

PASTORAL CARE:

1. Is the first contact for primary responsible pastoral care.
2. Delegates and shares pastoral care work with the Care Group elder & deacon.
3. Makes routine hospital visits (especially in emergencies and crisis visits).
4. Makes periodic visits to seniors (75 years and older) and the shut-ins.
5. Makes baptism preparation visits when deemed appropriate.
6. Makes pastoral visits as requested by the elders.
7. Notifies the congregation of pastoral needs through church call/email links and church bulletin.

EDUCATION:

1. Provide spiritual/biblical instruction to high school'ers and young adults, leading to public profession of faith
2. Teach a periodic class on "Reformed faith and life" essentials to those from non-Reformed church backgrounds.

WORKING CONDITIONS:

The position requires considerable flexibility in hours available for work including evenings and weekends. The church will provide an office, and equipment, with secretarial assistance.

OTHER RESPONSIBILITIES:

1. Regularly attend Executive, Elder and Council meetings, and at least one Deacon meeting per year.
2. Provide leadership for weddings, funerals, when requested, for church members. Requests for such services from non-CRC members should be first cleared with Consistory Executive.
3. Secure marriage preparation sessions for engaged couples.
4. Attend continuing education courses, workshops, seminars, retreats, etc,
5. Attend Classis meetings as requested by Council.
6. Establish a Pastor Relations Committee as a personal support for self and family.

ACCOUNTABILITY:

1. Serves under the supervision of Council for administrative matters and under the supervision of Elders for spiritual and pastoral care matters.
2. Presents oral and written reports of all visits and meetings to each Consistory meeting.
3. This job description may be reviewed at the request of the Pastor or Council.