

Youth Director Job Description

Lead Youth and Young Adults, Mentoring & Safe Church

Trinity CRC, Edmonton, 2023

1. Worship

- Prayerfully prepare yourself for worship and pray for youth and young adults to enjoy God's presence in worship whether with or without their family.
- Plan ways to include youth and young adults meaningfully in regular worship.
- Attend worship regularly, both as an example to youth and a place to connect with you and their parents as well as the other generations at Trinity.
- Be part of planning youth services either at Trinity or as a larger CRC or ecumenical gatherings.

2. Pastoral Care

- Pray regularly for the youth and young adults of Trinity in their joys and struggles.
- Support them in their challenges and joys. "Be there" for them.
- Find ways to connect with them, working especially hard to connect lovingly with those who are moving away from a relationship with Christ and the church.
- Encourage the youth mentoring program at Trinity.
- Be aware of and follow Safe Church protocols.

3. Teaching and Leading Programs

- Teach one catechism class and ensure there are teachers for the other classes.
- Be aware of some of the current literature on Youth Ministry and evaluate the programs at Trinity, discussing your findings with the Education Committee as well as consulting with parents of your age groups and Guiding Elders when seeking to make changes.
- Lead our youth programs.
- Encourage the young people to connect with mentors and find and train the needed mentors.
- Encourage young adults in particular to become involved in our Small Groups. Discuss with the Discipleship Pastor what groups might be best for the young adults.
- Recruit leaders to work alongside of you and to support you in the programs you lead.
- Discuss with other pastors and elders some best practices to encourage and nurture in our youth the growth of personal faith and love for Jesus.

4. Evangelism

- Plan and lead suitable mission trips, whether locally or farther away.
- Look for ways to better know community youth and include them in our programs.
- As much as you are able, support the work of our Community Corner program.
- Be a resource for the deacons where requested.
- Ensure that VBS happens by building a team of good volunteer leaders.
- Lead a team that puts together a Christmas Eve service each year.

5. Personal/Professional Development

- Use your one week of study allowance per year for professional development. If more is necessary, please request it with rationale.
- A sabbatical policy is available
- Attend to your physical, spiritual and emotional health. Let the Lead Pastor know if you need help.
- Make use of the Pastors Support Team.
- Take part in a peer support group in the city and consult with the Classis Youth Consultant.
- Use your vacation time to be refreshed, starting with 2 weeks per year.

6. Administration

- Know the Vision and Mission of Trinity Church
- Be the lead person in the Safe Church work at Trinity and work with the team.
- Serve on the Education Committee and be a support person for all the youth program leaders.
- Regularly discuss your work with and report to (printed month reports) the Senior Pastor so he can share your work with Council. Attend council in person every 3 months. Meet weekly with the pastoral and office staff and pray together.
- Undergo a job evaluation led by Lead Pastor at 3 months, 6 months, and then annually thereafter.